



DEPARTMENT OF THE ARMY
US ARMY RESEARCH, DEVELOPMENT AND ENGINEERING COMMAND
EDGEWOOD CHEMICAL BIOLOGICAL CENTER
5183 BLACKHAWK ROAD
ABERDEEN PROVING GROUND, MD 21010-5424

AMSRD-ECB-TD

19 MAR 2008

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Required Training for Employees in the Chemical or Biological Personnel Reliability Programs (CPRP or BPRP)

1. This policy establishes the core training requirements which must be completed prior to or within one year of certification in the CPRP or BPRP and on a recurring basis. Employees who do not have access to surety material or who enter laboratory areas infrequently may be exempted from laboratory-related training per supervisor's guidance. Certifying Officials will ensure the appropriate core training requirements have been met prior to certification into the CPRP or BPRP. Failure to meet initial or ongoing training requirements may result in suspension or disqualification from the program. The table below lists the core PRP training requirements and frequency:

Course	CPRP	BPRP	Prior to Certification	Within 1 Year	Frequency
Biosafety		X	X		Annual
BSAT Physical Security		X	X		Annual
Chemical Agent Safety (Toxic Aid)	X		X		Annual
Chemical Hygiene Plan	X	X	X		Initial & then as determined by Supervisor & Certifying Official
CPR	X		X		Per Certificate
Effective Use of Engineering Controls – Chemical or Biological	X	X	X		Initial & then as determined by Supervisor & Certifying Official
First Aid	X		X		Annual
HAZCOM	X	X	X		Initial Only
Respirator (M40 or NIOSH)	X	As Applicable	X		Annual
Security Awareness	X	X		X	Annual

2. This list of courses includes "Effective Use of Engineering Controls", a new requirement for current ECBC CPRP-certified employees, and Chemical Hygiene Plan training. All currently certified employees who have not yet taken these courses must do so within six months of the

SUBJECT: Required Training for Employees in the Chemical or Biological Personnel Reliability Programs (CPRP or BPRP)

date on this policy memorandum. Anyone certified into the program after the date on this memorandum must complete the training prior to certification.

3. This policy memorandum does not preclude assignment of additional job-related training requirements by an employee's supervisor and/or certifying official. For example, a laboratory worker is required to complete courses in hazardous waste management prior to working in the laboratory. Completion of additional requirements can also affect an employee's qualification for certification or retention in the PRP.
4. It is each employee's responsibility to complete required training and provide proof of completion to the appropriate training coordinator. Each Certifying Official will ensure that records showing completion of core training requirements are maintained for all PRP employees.
5. Although this policy is primarily applicable to employees enrolled in the CPRP or BPRP, non-PRP personnel may be required to take training based on job requirements, at the discretion of their supervisor.
6. Request widest dissemination of this policy within your directorate. The point of contact for this policy is Ms. June Sellers, 5-7232 or Ms. Nancy Snyder, 5-4074.



RICHARD W. DECKER, II
Technical Director

DISTRIBUTION:

AMSRD-ECB-PI
AMSRD-ECB-PI-CB
AMSRD-ECB-EN
AMSRD-ECB-RT
AMSRD-ECB-PI-OP (Mr. Blades)
AMSRD-ECB-RT-OM (Dr. Sneeringer)
AMSRD-ECB-ENE-M (Mr. Pojunas)